

**SUPPLEMENTAL ADMISSION APPLICATION INSTRUCTIONS
TO THE COMPUTER SCIENCES MAJOR**

We Recommend You Keep A Copy Of Your Application Forms For Your Records.

This application is for use only by eligible students currently enrolled at the University of Texas at Austin.

A. APPLICATION TIMELINE

Apply During	For Admission	Deadline	Decision Date
Spring	Fall	April 15	May 31
Summer	Fall	July 15	August 20
Fall	Spring	November 15	January 10

- In the event the deadline falls on a holiday/weekend, applications are due on the following business day. Applications are submitted to the CS Undergraduate Advising Center (TAY 2.126) and **DUE AT 4:00PM.**
- No late applications will be accepted. Please bring your UT ID.

B. ELIGIBILITY

- Students who applied for Regular Admission to the CS Major and successfully completed the requirements but were denied admission may apply for Supplemental Admission.
- Eligible students may apply only once for Supplemental Admission.
- An overall UT GPA of at least 2.0 and good academic standing are required to apply.

Students who are not eligible for Supplemental Admission

- Students who applied but were ineligible because they did not successfully complete all the requirements should reapply for Regular Admission during the long semester in which they expect to become eligible.
- Students who have not applied for and been denied Regular Admission may not apply for Supplemental Admission.

C. APPLICATION PROCEDURE

- Update contact information in your UT records.
Decision emails will be sent via the Secure Academic Notes (SANS) to the email on file.
- If you are transferring from a restricted college or major, it may be difficult to return to that major. We strongly recommend that you meet with your current advisor to discuss this before you submit your application.
- Confirm all requirements met and complete the Supplemental Application for Admission to the CS Major.
- Complete Major Change Request form. This allows us to change your major if you are admitted, so you will be able to register in CS courses.

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- If you are applying to the **CS Major from a UT college or school other than Natural Sciences**, you will be required to sign a College Transfer form in addition to the Major Change form. The front desk staff in the CS Advising Center (TAY 2.126) will review your application for completeness and have you sign the College Transfer form if needed. If you are admitted, we will submit the form for immediate processing. This will allow you to register for CS courses.
- Complete Simultaneous Major Addition form. If you are transferring from a non-College of Natural Sciences major, you need this form for the College of Natural Sciences records.
- Simultaneous majors are only available for undergraduate students who have completed at least 30 semester hours of course work in residence at UT Austin.
- Notification of Decision. A Secured Academic Note (SAN) will be sent to your email as listed on your student record. If you are admitted, your major code will be changed to the one requested by you on your major change form.
- If you decide not to apply for admissions after application is submitted, please submit a written request to withdraw your application to: **under-info@cs.utexas.edu** . Please include your name and UT EID.
- If you have questions, please contact the **Pre-CS advisor in The College of Natural Sciences Transitional Advising Center (The TrAC), WCH First Floor, 471-3796.**

D. ESSAY

- All applicants must submit a short essay of **not more than one page, typed and double-spaced.**
- Your name, UT EID, and contact information as recorded on your application and in your UT System records must be on the essay. Attach this essay to your application. Do not use a cover page. Do not write more than one page. Do not use a type font smaller than 12.
- In the essay explain why you should be admitted to the CS Major. The CS Undergraduate Admissions committee wants to know more about you and your potential for success. If appropriate, include information regarding additional required coursework that you've completed since your last application, any significant non-academic circumstances that impacted prior academic performance, anything else that you would like the committee to take into consideration regarding your past performance and your goals. You must be able to document significant non-academic circumstances that you wish the committee to consider.
- Please do not request assistance with writing the essay from Academic Advisors in the CS Department or The TrAC. This would be a conflict of interest for them, and they have been directed not to help you with your essay.

RECEIVED

SUPPLEMENTAL ADMISSION TO THE COMPUTER SCIENCES MAJOR

SEE PAGE 1 OF THE APPLICATION INSTRUCTIONS FOR DEADLINE

This application is for students who applied and were denied admission to the CS Major in January or May.

(PLEASE PRINT LEGIBLY)

Name: _____ UT EID: _____
Last First

The admission decision e-mail will be sent via a Secured Academic Note (SAN). Please provide on the space below the same e-mail address as on your student record.

Email Address: _____ Phone Number: _____

Application Period (semester for which you are applying, usually the upcoming semester):

Semester (check applicable semester below): **Year:** 20 _____

Fall Spring Summer

Current Overall UT GPA: _____

I have read and understand the application requirements and instructions. The information on this application form is accurate to the best of my knowledge. I have updated my address and contact information on the UT System. I have written and attached the required essay. I have also attached the CS Department Major Change Request form and written approvals of transfer equivalency (if appropriate).

Signature: _____ Date: _____

-----**•DO NOT WRITE BELOW THIS LINE • FOR CS DEPARTMENT USE ONLY•**-----

App. Complete _____ UT GPA _____ PCSGPA _____ Eligible _____ Ineligible _____

Action: Decision _____ Major Code Change _____ Date _____

Dept. Contact _____

MAJOR CHANGE REQUEST FORM

ATTACH TO SUPPLEMENTAL APPLICATION TO THE CS MAJOR

**SUBMIT TO TAY 2.126 BEFORE 4:00 PM ON THE APPLICABLE DATE AS
DESCRIBED ON PAGE 1 OF THE APPLICATION INSTRUCTIONS**

(PLEASE PRINT LEGIBLY)

Name: _____ **UT EID:** _____
Last First

Current College: _____ **Current Major:** _____

Please check the following statement if it pertains to you:

I will continue pursuing another degree plan. Please add CS as a simultaneous major

If I am admitted to the Computer Sciences Major, please change my major code to:
(Select one and circle BS or BA.)

Computer Sciences	BS (27800)	BA (27700)
CS/Pre-Medical, Pre-Dental, Pre-Veterinary	BS (27814)	BA (27714)
CS/Allied Health Professions	BS (27817)	BA (27717)
CS/Pre-Pharmacy	BS (27818)	BA (27718)
CS/Pre-Law	BS (27819)	BA (27719)
CS/Plan II Honors Program (For current Plan II Honors students only)	BS (27820)	BA (27720)
CS/Emerging Scholars Program (For current ESP students only)	BS (27833)	BA (27733)
CS/UTeach (For current UTeach students only)	BS (27834)	BA (27734)
CS/Dean's Scholars (For current Dean's Scholars students only)	BS (27835)	BA (27735)