Class Observation Guide

Name:
Class observed (Name, Date, Time):
Class instructor:

Directions: Use this form to guide your thoughts and reflections as you observe both a lecture and a discussion section. You should use a separate copy of the form for each class you observe. Bring the completed forms with you to class on the scheduled day (check the schedule posted online for the specific date).

Not all questions will apply for every class, and that is okay. Fill out the form to the best of your ability.

Course Content

1. How did the instructor communicate information (examples: powerpoint, handouts, verbally, etc.) to the students? What are the advantages and disadvantages to such an approach?

2. How did the instructor motivate the students to learn?

3. How did the instructor relate course content to students' immediate concerns?

Interaction

1. How did the instructor ensure that the students were following the material?

2. How did the instructor solicit student participation? If the instructor solicited student answers to questions, how did the instructor respond to wrong answers? What are the positives and negatives of that approach?
3. How did the instructor handle questions from the students? (How did the instructor address general confusion? How were detailed answers provided?)

4. Describe the environment and tone of the class. What are the positives and negatives of that environment?

Authority

1. How did the instructor establish a presence in the classroom?

2. How did the instructor handle unruly students?

3. If the discussion got off topic, how did the instructor return the discussion to the desired content?

General

1. What did you see that you thought effective?

2. What did you see that you though ineffective?